

**TOWN OF ELSMERE
PLANNING COMMISSION
MEETING MINUTES
February 2, 2010
6:30 P.M.**

PLEDGE OF ALLEGIANCE:

CALL TO ORDER:

ROLL CALL:

Commissioner Lindell – Present
Commissioner Sheldon – Present
Commissioner Smith – Absent
Commissioner Swain – Present
Commissioner Acton – Absent
Commissioner Russo - Present
Chairman Backer – Present

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

Approval of the Minutes from the January 5, 2010 Planning Commission Meeting

ACTION: A motion was made by Commissioner Russo to approve the minutes of the January 5, 2010 Planning Commission Meeting. The motion was seconded by Commissioner Lindell.

VOTE: All in favor VOTE: 5-0 with 2 absent Motion Carried

At this time Commissioner Acton joined the meeting.

OLD BUSINESS:

Review of the Comprehensive Plan

Mr. Ed O'Donnell from the University of Delaware was present to discuss changes made to the Comprehensive Plan.

A brief discussion occurred regarding the differences between flag lots and infill as described on page 63 recommendation 5 of the comprehensive plan draft.

It was requested that Page 32 recommendation 12 include the words “keeping in a harmonious way of the neighborhood”.

A discussion occurred regarding a few minor grammatical errors within the plan.

At this time Commissioner Acton stepped out to take a phone call.

ACTION: A motion was made by Chairman Backer to recommend that the Mayor and Council approve the Comprehensive Plan with the minor revisions discussed at this meeting. The motion was seconded by Commissioner Sheldon.

VOTE: All in favor **VOTE:** 5-0 with 2 absent Motion Carried

At this time Commissioner Acton rejoined the meeting.

NEW BUSINESS:

Review of Ordinance 514

A brief discussion occurred regarding the purpose of this ordinance and how it is to address what the Planning Commission's duties are and what type of information is or is not relevant when considering their petition.

ITEMS SUBMITTED BY CHAIRMAN AND BOARD MEMBERS:

It was questioned why the Planning Commission does not meet during the month of December. The reason stated was because the Board of Adjustment does not meet which means that any petition hear by the Planning Commission could not be forwarded to the Board of Adjustment until January of the next year.

PUBLIC COMMENT:

None

ADJOURNMENT:

ACTION: A motion was made by Commissioner Russo to adjourn. The motion was seconded by Commissioner Lindell.

VOTE: All in favor **VOTE:** 6-0 Motion Carried

At this time the meeting was adjourned.

These minutes summarize the agenda items and other issues discussed at the February 2, 2010 Planning Commission Meeting. Votes are recorded accurately. The audio tape(s) of this meeting will be available at Town Hall for a period of two years from the date these minutes are approved. The audio tape(s) may be reviewed at Town Hall by appointment and in accordance with the Freedom of Information Act.

LEON BACKER, CHAIRMAN

CHARLES LINDELL, SECRETARY